

## MEMORANDUM

Agenda Item No. 11(A)(20)

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**TO:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

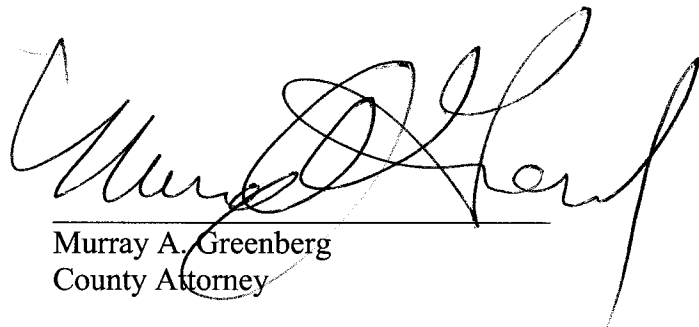
**DATE:** January 24, 2006

**FROM:** Murray A. Greenberg  
County Attorney

**SUBJECT:** Resolution retroactively  
authorizing in-kind services  
from the Park & Recreation  
Dept. for the Festival  
Navideño

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The accompanying resolution was prepared and placed on the agenda at the request of  
Chairman Joe A. Martinez.



Murray A. Greenberg  
County Attorney

MAG/bw



# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

**DATE:** January 24, 2006

**FROM:** Murray A. Greenberg  
County Attorney

A handwritten signature in black ink, appearing to read "Murray A. Greenberg", is written over the printed name.

**SUBJECT:** Agenda Item No. 11(A)(20)

Please note any items checked.

- ☐ "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☒ Budget required
- ☐ Statement of fiscal impact required
- ☐ Bid waiver requiring County Manager's written recommendation
- ☐ Ordinance creating a new board requires detailed County Manager's report for public hearing
- ☐ Housekeeping item (no policy decision required)
- ☐ No committee review

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 11(A)(20)  
1-24-06

RESOLUTION NO. \_\_\_\_\_

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE PARK AND RECREATION DEPARTMENT FOR TEAM METRO TAMIAMI'S DECEMBER 3, 2005 FESTIVAL NAVIDEÑO IN AN AMOUNT NOT TO EXCEED \$2876.00 TO BE FUNDED FROM THE DISTRICT 11 IN-KIND RESERVE FUND

**WHEREAS**, Team Metro Tamiami has requested in-kind services from the Miami-Dade Park and Recreation Department for the December 3, 2005 Festival Navideño in an amount not to exceed \$2876.00 (see attached Fee Waiver/In-Kind Service Application); and

**WHEREAS**, the Festival Navideño is a special event, as that term is defined in the attached Fee Waiver/In-Kind Service Application, and the in-kind services shall be funded from the District 11 In-kind Reserve Fund,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board retroactively authorizes in-kind services from the Miami-Dade Park and Recreation Department for Team Metro Tamiami's December 3, 2005 Festival Navideño in an amount not to exceed \$2876.00 to be funded from the District 11 In-kind Reserve Fund.

The foregoing resolution was sponsored by Chairman Joe A. Martinez and offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Joe A. Martinez, Chairman  
Dennis C. Moss, Vice-Chairman

Bruno A. Barreiro  
Audrey M. Edmonson  
Sally A. Heyman  
Dorrian D. Rolle  
Katy Sorenson  
Sen. Javier D. Souto

Jose "Pepe" Diaz  
Carlos A. Gimenez  
Barbara J. Jordan  
Natacha Seijas  
Rebeca Sosa

The Chairperson thereupon declared the resolution duly passed and adopted this 24<sup>th</sup> day of January, 2006. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

DDC

Diamela del Castillo

## Message

**Regula, Pamela (COM)**

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**From:** Gonzalez, Ana (MDPR)  
**Sent:** Tuesday, November 22, 2005 11:53 AM  
**To:** Regula, Pamela (COM)  
**Cc:** Dingler, Pete (MDPR); Barba, Essie (MDPR)  
**Subject:** Team Metro In-Kind Request - Dec. 3, 2005

Pam, the cost for Team Metro's request is \$2,876.00.

Following is the break-down:  
Showmobile (large old) \$1,026.00

Two Bounce Houses\* \$ 370.00

Medium Sound with \$1,480.00  
Sound Tech.

**\* Team Metro must follow the Bounce House General Rules (copy attached)**  
**Must provide attendants for the bounce houses requested. Attendant must have a current First Aide/CPR certificate, keep a first aid kit next to unit while in use and must keep radio with the unit or have telephone access for emergency calls**

**NOTE: Bounce House General Rules must be returned to Pete Dingler with the signature(s) of Team Metro acknowledging rules.**

**Thanks**

Ana I. Gonzalez, Parks Admin. Coordinator  
Miami-Dade County Park and Recreation Department  
(305) 755-7958  
miamidade.gov/parks  
"Delivering Excellence Every Day"

11/22/2005

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Parks - #2876.

**MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION**

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY  
ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Special Events Staff  
Communications Department  
111 N.W. 1<sup>st</sup> Street, Suite 2510  
Miami, FL 33128

Phone: (305) 375-2836

Fax: (305) 375-3968

Type of Event/Application (select one of the following):

- ☐ District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☐ Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- ☒ Special Event - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☐ Major Event - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

1. Full legal name of the requesting organization: TEAM METRO TAMiami

2. Applicant Status: (Select one of the choices below)

- ☐ Not-For-Profit or Tax Exempt ☐ Local Government or Public Entity
- ☐ For-Profit
- ☒ County Sponsored Event/Sponsoring Department TEAM METRO
- ☐ Other (specify): \_\_\_\_\_

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): JOE CHAO (305) 437-5529  
HAO@MIAMIDADE.GOV Fax: (305) 222-2137

4. Specify fee waiver or in-kind service requested (quantify, if applicable): PORTABLE STAGE, 2 BOUNCE HOUSES  
AND SOUND SYSTEM

5. Name, date of event, description, and purpose of the event (If event is a fund-raiser, define the beneficiaries):

FESTIVAL NAVIDEÑO

SATURDAY, DEC. 3, 2005

COMMUNITY AWARENESS PARADE & FESTIVAL

THIS ANNUAL EVENT IS TO EDUCATE THE PUBLIC ON WHAT DIFFERENT COUNTY  
DO FOR THEM. PROMOTE COUNTY SERVICES.

6. Please select ALL that apply to event:

- ☒ Economic Development: Event supports vitality or growth of the local economy
- ☒ Youth/Education: Event benefits youth of any age and/or offers educational benefits
- ☒ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- ☐ Arts and Culture: Event supports music, theatre, literature, art or culture
- ☐ Environmental: Event benefits environmental concerns or promotes conservation
- ☐ Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): 1409 SW 107 AVE, District 11

MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION

8. Description of regional or local impact: MAKE POPULACE AWARE OF COUNTY SERVICES,  
MEDICAL SERVICES & SOCIAL SERVICES IN THE AREA.
9. Dally/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): 12:00 PM - 4:00 PM (EVENT)  
9 AM SETUP 4 PM BREAKDOWN
10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): ENCLOSED
11. Expected number of participants and estimated attendance (per day, if applicable): 500 - 1,000
12. Itemized budget, (including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed):

I hereby certify that all the statements made in this application are true and correct

Rene Diaz  
Signature of Authorized Representative

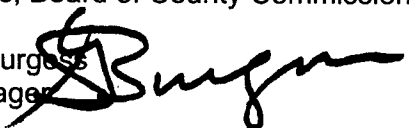
Nov. 17, 2005  
Date

# Memorandum



**Date:** January 24, 2006

**To:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

**From:** George M. Burgess  
County Manager 

**Subject:** District Specific In-Kind Reserve Request Recommendation

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The Office of Strategic Business Management (OSBM) has reviewed the attached in-kind request and recommends for the item to move forward to the Board of County Commissioners for consideration. The district specific in-kind reserve balance allows for the funding of this request.

## Background

A retroactive waiver for in-kind services is being requested from Miami-Dade County Team Metro Department's Tamiami Office for their Festival Navideño, held on December 3, 2005.

In-kind services have been requested in an amount of \$2,876 from the Park and Recreation Department for the portable stage, two bounce houses and a sound system. This event will be funded from District 11's district specific in-kind reserve.

In FY 2005-06 Team Metro's Tamiami Office has not received any County funding for this event.

inkind01506